**Veteran and Community Grants (V&CG)
program 2021–22**

**Letter of Declaration**

*This Letter of Declaration must be:*

* *completed when a non-ESO[[1]](#footnote-1) (an organisation external to the ESO community) is applying for a grant under the V&CG program 2021–22 as a Trustee on behalf of a Trust or in a partnership or consortium arrangement with at least one ESO*
* *signed by the lead organisation and ALL non-lead organisation/s*

The non-ESO submitting the application is the **lead organisation**. The other members of the Trust, consortium or partnership are the **non-lead organisations**. At least one of the non-lead organisations **must** be an ESO.

The non-lead organisation/s included in this application agree to the lead organisation applying for a grant under the V&CG program 2021–22.

The lead organisation will provide the services specified in the grant agreement and the non-lead organisation/s must provide appropriate data and/or assistance to the lead organisation to ensure compliance with their responsibilities.

 The lead organisation confirms that they will be responsible for:

* bearing executive management responsibility and being accountable to the Department of Veterans’ Affairs for the appropriate use of grant funds in accordance with the terms of the grant
* the receipt and distribution of grant funds
* the collection, collation and provision of all audit, reporting and acquittal documentation for the grant.

**Please note:** representatives from the lead organisation AND non-lead organisation/s MUST sign this declaration.

Only the lead organisation can submit the application form and enter into a grant agreement with the Commonwealth. The lead organisation must have a formal arrangement in place with all parties prior to execution of the grant agreement.

## Lead organisation details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

## Non-lead organisation #1 details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Are you an ESO (Yes/No):** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

## Non-lead organisation #2 details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Are you an ESO (Yes/No):** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

## Non-lead organisation #3 details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Are you an ESO (Yes/No):** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

## Non-lead organisation #4 details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Are you an ESO (Yes/No):** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

## Non-lead organisation #5 details:

| **Signature:** |  |
| --- | --- |
|  | \*\*Electronic signature: Double click after “Signature” to open Bitmap Image, hold down left mouse button to sign, close bitmap image by clicking on top right corner, which will finalise your electronic signature |
| **Organisation legal name:** |  |
| **Organisation ABN:** |  |
| **Are you an ESO (Yes/No):** |  |
| **Full name of authorised officer:**  |  |
| **Position of authorised officer:**  |  |
| **Date:** |  |

1. ESO stands for ex-service organisation. [↑](#footnote-ref-1)