



Respectful Interfaith School Education Initiative Click Against Hate Program Grant Opportunity Guidelines

Opening date:	21 May 2020
Closing date and time:	11.00PM AEST on 25 May 2020
Commonwealth policy entity:	Department of Education, Skills and Employment
Administering entity	Community Grants Hub
Enquiries:	If you have any questions, contact Community Grants Hub Phone: 1800 020 283 (option 1) Email: support@communitygrants.gov.au
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Contents

1. Respectful Interfaith School Education Initiative: Click Against Hate processes	4
1.1 Introduction	5
2. About the grant program	5
3. Grant amount and grant period	6
3.1 Grants available	6
3.2 Grant period	6
4. Eligibility criteria	6
4.1 Who is eligible to apply for a grant?.....	6
4.2 Who is not eligible to apply for a grant?.....	6
5. What the grant money can be used for	6
5.1 Eligible grant activities	6
5.2 Eligible expenditure.....	7
5.3 What the grant money cannot be used for.....	7
6. The assessment criteria	8
7. How to apply	8
7.1 Timing of grant opportunity processes.....	8
7.2 Questions during the application process.....	9
8. The grant selection process	9
8.1 Assessment of the grant application.....	9
8.2 Financial viability.....	9
8.3 Who will assess the application?	9
8.4 Who will approve the grant?	10
9. Notification of application outcomes	10
10. Successful grant applications	10
10.1 The grant agreement	10
10.2 Commonwealth Child Safe Framework	10
10.3 Multicultural Access and Equity	11
10.4 How we pay the grant	11
10.5 Grants payments and GST	11
11. Announcement of grants	12
12. How we monitor your grant activity	12
12.1 Keeping us informed.....	12
12.2 Reporting	12
12.3 Financial declaration	13
12.4 Grant agreement variations	13
12.5 Compliance visits	13
12.6 Record keeping.....	14

12.7	Evaluation	14
12.8	Acknowledgement.....	14
13.	Probity.....	14
13.1	Enquiries and feedback	14
13.2	Conflicts of interest	15
13.3	Privacy	15
13.4	Confidential information	16
13.5	Freedom of information.....	17
14.	Glossary.....	18

1. Respectful Interfaith School Education Initiative: Click Against Hate processes

The Respectful Interfaith School Education Initiative is designed to contribute to the achievement of the Click Against Hate Program.

This grant opportunity contributes to Department of Education, Skills and Employment's Outcome 1, Program 1.5 - Early Learning and Schools Support. The Department of Education, Skills and Employment works with stakeholders to plan and design the grant program according to the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#)



The grant opportunity opens

We publish the grant guidelines on [GrantConnect](#) and the [Community Grants Hub](#) websites.



You complete and submit a grant application

You complete the application and address all of the requirements, as outlined in these grant opportunity guidelines, to be considered for a grant.



We assess your grant application

We assess your application against the assessment criteria including an overall consideration of value with money.



We make grant recommendations

We provide advice to the decision maker on the merits of your application



Grant decisions are made

The decision maker, the First Assistant Secretary of the Improving Student Outcomes Division, decides if your application is successful.



We notify you of the outcome

We advise you of the outcome of your application.



We enter into a grant agreement

We enter into a grant agreement with you if successful. The type of grant agreement is based on the nature or complexity of the grant and is proportional to the risks involved.



Delivery of grant

You undertake the grant activity as set out in your grant agreement. We manage the grant by working with you, monitoring your progress and making payments.



Evaluation of the Respectful Interfaith School Education Initiative

We evaluate your specific grant activity under the Respectful Interfaith School Education Initiative. We base this on information you provide us and that we collect from various sources.

1.1 Introduction

These guidelines contain information for the Click Against Hate grant.

You must read these guidelines before accepting the Letter of Invitation.

This document sets out:

- the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how the Letter of Invitation is considered and selected
- how the grantee is notified and receives grant payments
- how the grantee will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

This grant opportunity and process will be administered by the Community Grants Hub on behalf of the Department of Education, Skills and Employment.

2. About the grant program

This grant opportunity contributes to the Government's multicultural statement, [Multicultural Australia—United, Strong, Successful](#). One of the strategic directions of the Statement is 'continuing to build harmonious and socially cohesive communities'. The grant opportunity will run over four years from 2019-20 to 2022-23. The grant contributes to the achievement of Program 1.5 Early Learning and Schools Support within the Department of Education, Skills and Employment's Portfolio Budget Statement.

The purpose of the grant is to provide \$3 million from 2019–20 to 2022–23 to the Anti-Defamation Commission to support the expansion of their Click Against Hate program. It contributes to the achievement and expansion of the Click Against Hate Program (the program).

The objective of the program is to assist primary and secondary school students to develop interfaith understanding, an appreciation of diversity, and provide them with strategies to respond to incidences of intolerance online.

The intended outcomes of the program are:

- To build the capacity of young people to deal with a wide range of issues associated with use of the internet including: identity theft; invasion of privacy; cyber bullying; incitement; defamation; online dangers; YouTube and Facebook reporting; anti-Semitism; Islamophobia; racism; homophobia; freedom of speech; vilification; obscenity; contempt of court; website reliability; and primary and secondary sources.
- To equip young people with strategies and skills to combat hate experienced online – assisting them to take action when it happens to them, or when they see it happening to others.
- It is expected over the four-year expansion that 500 program cohorts from primary and secondary school across Australia will participate in the program.

The Community Grants Hub administers the program according to the [Commonwealth Grants Rules and Guidelines 2017](#) (CGRGs).

3. Grant amount and grant period

3.1 Grants available

For this grant opportunity \$3 million GST exclusive is available over four years.

The grant opportunity will run from 2019-20 to 2022-23.

The grant agreement will only be entered into once there is legislative authority in place for the program.

3.2 Grant period

The maximum grant period is four years.

4. Eligibility criteria

This grant opportunity is a closed non-competitive grant selection process. The Department of Education, Skills and Employment considers that this is an appropriate type of selection process considering the nature of the grant is specifically dependent on the national expansion of the Anti-Defamation Commission's Click Against Hate program.

4.1 Who is eligible to apply for a grant?

To be eligible to receive a grant, you must be one of the listed invited organisations and have received a Letter of Invitation.

The eligible applicant was determined on the basis that this grant is to support an expansion of their existing program.

Invited Organisation	ABN	Funding (GST exclusive)				
		2019-20	2020-21	2021-22	2022-23	TOTAL
		\$	\$	\$	\$	\$
Anti-Defamation Commission	67404034406	0.5 million	1 million	1 million	0.5 million	3 million

No further organisations will be invited to apply.

4.2 Who is not eligible to apply for a grant?

You are not eligible to apply for this grant opportunity if you have not received a Letter of Invitation and your organisation is not listed as an eligible invited organisation at section 4.1.

5. What the grant money can be used for

5.1 Eligible grant activities

The Anti-Defamation Commission may only spend grant funds on the expansion of their Click Against Hate program with the aim to expand to primary and secondary schools across Australia by the end of 2023.

Each scheduled payment, as per the grant agreement, will be contingent on the provision of milestone reports, and evidence of work being undertaken.

Costs that the grant can be used for include:

- Promoting the Click Against Hate Program to schools, school authorities and other relevant stakeholders in all jurisdictions.
- Strategies and processes to coordinate program delivery.
- Providing suitably skilled and experienced program facilitators to deliver the Click Against Hate program in participating schools.
- Providing resources and teaching materials associated with delivery of the Click Against Hate program.
- Strategies to capture feedback from participating schools and students.

5.2 Eligible expenditure

You can only spend the grant on eligible grant activities or agreed project activities.

If your Letter of Invitation is successful, we may ask you to verify project costs that you provided in your Letter of Invitation. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your grant activities may be eligible for grant funding. The decision maker makes the final decision on what is eligible expenditure.

You must incur the expenditure on your grant activities or agreed project activities between the start date and end or completion date for your grant agreement for it to be eligible.

5.3 What the grant money cannot be used for

You cannot use the grant for:

- purchase of land
- major capital expenditure
- the covering of retrospective costs
- costs incurred in the preparation of a grant application or related documentation
- subsidy of general ongoing administration of an organisation such as electricity, phone and rent
- major construction/capital works
- overseas travel
- activities for which other Commonwealth, state, territory or local government bodies have primary responsibility.

6. The assessment criteria

As part of your Letter of Invitation, you must provide the following in order for your application to be considered:

1) **Service Delivery Plan**

The Service Delivery Plan must outline key project costs including the maximum proportion of grant funding that will be used for wages.

Your Service Delivery Plan must also address all of the following assessment criteria:

Criterion 1

How will the grant contribute to the objectives of the grant program (refer to section 2).

Criterion 2

What is the capability and capacity of the applicant to undertake the grant.

2) **Financial and Credentials Information**

Prior to entering into a grant agreement, the Anti-Defamation Commission must complete a Financial Viability and Credentials Form (refer to section 7.1).

7. How to apply

The organisation listed at Section 4.1 is invited to submit an application using the individualised Letter of Invitation with Acceptance form that is available on GrantConnect.

If you have not received an invitation to apply please contact 1800 020 283 (option 1) or email support@communitygrants.gov.au before the application closing date.

Once you have completed your application, you must email it to EngagementTeam@dese.gov.au.

Please include **2019-3884 –Respectful Interfaith School Education** in the subject line of your email response. Please keep a copy of your application.

You must make sure that your application is complete and accurate and submitted in accordance with these guidelines.

7.1 **Timing of grant opportunity processes**

You must submit an application before the closing date.

Late applications

We will not accept a late application.

Expected timing for this grant opportunity

If you are successful, you will be expected to be able to commence your grant activity around 15 June 2020.

Table 1: Expected timing for this grant opportunity

Activity	Timeframe
Assessment of Letter of Invitation	5 days
Approval of outcomes of selection process	4 days
Negotiations and award of grant agreements	3 days
Earliest start date of grant activity	15 June 2020
End date of grant activity	31 December 2023

7.2 Questions during the application process

Only the invited applicants' questions will be answered during the application submission period, please contact the Community Grants Hub on 1800 020 283 (option 1) or email support@communitygrants.gov.au.

The question period will close at 5:00PM AEST on Friday 22 May 2020 Following this time, only questions about submitting the Letter of Invitation will be answered.

8. The grant selection process

8.1 Assessment of the grant application

This grant opportunity has been established as a closed non-competitive grant selection process. The Department of Education, Skills and Employment considers this is an appropriate type of selection process considering the nature of the grant is specifically dependent on the expansion of the Anti-Defamation Commission's Click Against Hate Program.

The Anti-Defamation Commission has been identified as the appropriate applicant because this grant is to support an expansion of their existing program.

The following assessment rating will be used when undertaking the assessment of the application. This rating will be used to inform the delegate of the merit of the application.

- fully meet the selection criteria
- partially meet the selection criteria
- do not meet any of the selection criteria.

8.2 Financial viability

The applicant may be subject to a financial viability assessment. The financial viability assessment forms part of the risk mitigation strategy and can include:

- establishing whether relevant persons within the Anti-Defamation Commission have any adverse business history (for example current or past bankruptcy)
- assessment of the financial health of an entity.

8.3 Who will assess the application?

The Department of Education, Skills and Employment will assess whether the application is eligible and compliant on its individual merit. The Department of Education, Skills and Employment uses this information to help them recommend whether the eligible organisation is to be awarded a grant.

8.4 Who will approve the grant?

The First Assistant Secretary of the Improving Student Outcomes Division (the decision maker) will make the final decision to approve a grant.

The decision maker's decision is final, including the:

- approval of the grant
- grant funding amount to be awarded
- the terms and conditions of the grant.

9. Notification of application outcomes

We will advise you of the outcome, following a decision by the First Assistant Secretary. We will advise you of any specific conditions attached to the grant.

10. Successful grant applications

10.1 The grant agreement

You must enter into a legally binding grant agreement with the Commonwealth. The grant agreement will only be entered into once there is legislative authority in place for the program.

We will offer the successful applicant a Commonwealth Standard Grant Agreement for this grant opportunity.

Each agreement has standard grant conditions that cannot be changed. We will use a schedule to outline the specific grant requirements.

We must execute a grant agreement with you before we can make any payments. We are not responsible for any of your expenditure until a grant agreement is executed. If you choose to start your project before you have an executed grant agreement, you do so at your own risk.

Your grant agreement may have specific conditions determined by the assessment process or other considerations made by the Program Delegate. These are identified in the agreement.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

Commonwealth Standard Grant Agreement

We will use a Commonwealth Standard Grant Agreement.

You will have three (3) business days from the date of a written offer to sign and return this grant agreement. The grant agreement is not considered to be executed until both you and the Commonwealth have signed the agreement. During this time, we will work with you to finalise details.

The offer may lapse if both parties do not sign the grant agreement within this time. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your Letter of Invitation.

You may request changes to the grant agreement. However, we will review any changes to make sure they do not affect the grant as approved by the decision maker.

10.2 Commonwealth Child Safe Framework

The Royal Commission into Institutional Responses to Child Sexual Abuse highlighted the need for organisations to adopt child safe practices including appropriate screening of staff, mandatory reporting and adoption of the National Principles for Child Safe Organisations. The Australian

Government committed to a new Commonwealth-wide framework to protect children and young people it is responsible for – the Commonwealth Child Safe Framework (CCSF).

The Australian Government is considering appropriate ways to apply the requirements of the CCSF to grant recipients. A child safety clause is likely to be included in a grant agreement where the Commonwealth considers the grant is for:

- services directly to children
- activities that involve contact with children that is a usual part of, and more than incidental to, the grant activity.

A child safety clause will also be included in the grant agreement if the Commonwealth considers the grant activity involves children more broadly.

The successful applicant will be required to comply with all child safety obligations included in the grant agreement published with this grant opportunity or notified to the successful applicant prior to execution of the grant agreement. Irrespective of the child safety obligations in the grant agreement you must always comply with your state and territory legislative requirements for working with children and mandatory reporting.

10.3 Multicultural Access and Equity

The Australian government's *Multicultural Access and Equity Policy* obliges Australian Government agencies to ensure their policies, programs and services - including those provided by contractors and service delivery partners - are accessible to, and deliver equitable outcomes for, people from culturally and linguistically diverse (CALD) backgrounds.

The grant applicant should consider how they will ensure their services will be accessible to people from CALD backgrounds. For example, service delivery partners may require cultural competency skills. In addition, services, projects, activities or events may require the use of professional translating or interpreting services in order to communicate with clients who have limited English proficiency. Based on an assessment of the client target group, costs for translating and interpreting services should be factored into grant applications.

10.4 How we pay the grant

The grant agreement will state the:

- maximum grant amount to be paid
- proportion of eligible expenditure covered by the grant, including wages
- timeline of payments and associated milestones.

We will not exceed the maximum grant amount under any circumstances. If you incur extra costs, you must meet them yourself.

We will make an initial payment on execution of the grant agreement. We will make subsequent payments subject to satisfactory progress.

10.5 Grants payments and GST

An initial payment will be made on execution of the grant agreement. Subsequent payments will be linked to the acceptance of an implementation plan and progress reports.

If you are registered for the [Goods and Services Tax \(GST\)](#), where applicable, we will add GST to your grant payment and issue you with a [Recipient Created Tax Invoice](#).

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office](#). We do not provide advice on your particular taxation circumstances.

11. Announcement of grants

If successful, your grant will be listed on the GrantConnect website 21 calendar days after the date of effect as required by section 5.3 of the [CGRGs](#)

12. How we monitor your grant activity

12.1 Keeping us informed

You should let us know if anything is likely to affect your grant activities or organisation.

We need to know of any changes to your organisation or its business activities, particularly if they affect your ability to complete your grant, carry on business and pay debts due because of these changes.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details
- bank account details.

If you become aware of a breach of the terms and conditions under the grant agreement, you must contact us immediately.

You must notify us of events relating to your grant and provide an opportunity for the Minister or their representative to attend.

12.2 Reporting

The grantee must have systems in place to meet their data collection and reporting obligations outlined in their grant agreement.

You must submit six monthly progress reports in line with the grant agreement. We will remind you of your reporting obligations before a report is due. We will expect you to report on:

- progress against agreed project milestones
- expenditure of the grant.

The amount of detail you provide in your reports should be relative to the size, complexity and grant amount.

We will monitor progress by assessing the reports you submit six monthly and may conduct site visits or request records to confirm details of your reports if necessary. Occasionally we may need to re-examine claims, ask for more information or an independent audit of claims and payments.

Progress reports

Progress reports must:

- include evidence of your progress towards completion of agreed activities and outcomes
- show the total eligible expenditure incurred to date
- include evidence of expenditure
- be submitted by the report due date (you can submit reports ahead of time if you have completed relevant activities).

We will only make grant payments when we receive satisfactory progress reports.

You must discuss any reporting delays with us as soon as you become aware of them.

Ad-hoc reports

We may ask you for ad-hoc reports on your grant. This may be to provide an update on progress, or any significant delays or difficulties in completing the grant activity.

Final report

When you complete the grant activity, you must submit a final report.

Final reports must:

- identify if and how outcomes have been achieved
- include the agreed evidence as specified in the grant agreement
- identify the total eligible expenditure incurred
- be submitted by the due date and in the format provided in the grant agreement.

The grantee will also be responsible for:

- meeting the terms and conditions of the grant agreement and managing the grant activity efficiently and effectively
- complying with record keeping, reporting and acquittal requirements as set out in the grant agreement
- participating in a grant program evaluation as specified in the grant agreement.

12.3 Financial declaration

We will ask you to provide a declaration that the grant money was spent in accordance with the grant agreement and to report on any underspends of the grant money. The department may recover any unspent funds.

12.4 Grant agreement variations

We recognise that unexpected events may affect your progress. In these circumstances, you can request a variation to your grant agreement. You can request a variation by contacting your Funding Arrangement Manager, Community Grants Hub.

You should not assume that a variation request will be successful. We will consider your request based on provisions in the grant agreement and the likely impact on achieving outcomes.

12.5 Compliance visits

We may visit you during or at the completion of your grant activity to review your compliance with the grant agreement. We will provide you with reasonable notice of any compliance visit.

12.6 Record keeping

We may also inspect the records you are required to keep under the grant agreement.

12.7 Evaluation

We will evaluate the grant program to see how well the outcomes and objectives have been achieved. We may use information from your Letter of Invitation and reports for this purpose. We may also ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes.

We may contact you up to one year after you finish your grant for more information to assist with this evaluation.

12.8 Acknowledgement

If you make a public statement about a grant activity funded under the program, we require you to acknowledge the grant by using the following:

‘This Click Against Hate program received grant funding from the Australian Government.’

13. Probity

The Australian Government will make sure that the grant opportunity process is fair, according to the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct and is consistent with the [CGRGs](#).

These guidelines may be changed by the Department of Education, Skills and Employment. When this happens, the revised guidelines are published on [GrantConnect](#) and the [Community Grants Hub](#) websites.

13.1 Enquiries and feedback

Complaints about this grant opportunity

The Department of Education, Skills and Employment’s online [feedback and enquiry form](#) can be used for complaints about this grant opportunity. All complaints about this grant opportunity, including grant decisions, must be made in writing.

Any questions you have about grant decisions for this grant opportunity should be sent to the Department of Education, Skills and Employment at LearningPartnerships@dese.gov.au.

Complaints about the selection process

The applicant can contact the complaints service with complaints about the Community Grants Hub’s service(s) or the selection process.

Details of what makes an eligible complaint can be provided by asking the Community Grants Hub. The applicant can use the [online complaints form](#) on the [Department of Social Services](#) (DSS) website, or contact the DSS Complaints line.

Phone: 1800 634 035

Email: complaints@dss.gov.au

Mail: Complaints
GPO Box 9820
Canberra ACT 2601

Complaints to the Ombudsman

If you do not agree with the way the Community Grants Hub or the Department of Education, Skills and Employment has handled your complaint, you may complain to the [Commonwealth Ombudsman](#). The Ombudsman will not usually look into a complaint unless the matter has first been raised directly with the Community Grants Hub or the Department of Education, Skills and Employment.

The Commonwealth Ombudsman can be contacted on:

Phone (Toll free): 1300 362 072
Email: ombudsman@ombudsman.gov.au
Website: www.ombudsman.gov.au

13.2 Conflicts of interest

Any conflicts of interest could affect the performance of the grant opportunity or program. There may be a conflict of interest, or perceived conflict of interest, if the Department of Education, Skills and Employment and the Community Grants Hub staff, any member of a committee or advisor and/or you or any of your personnel has a:

- professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer
- relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicant from carrying out the proposed activities fairly and independently
- relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/grant opportunity.

You will be asked to declare, as part of your application, any perceived or existing conflicts of interests or that, to the best of your knowledge, there is no conflict of interest.

If you later think there is an actual, apparent, or perceived conflict of interest, you must inform the Department of Education, Skills and Employment and the Community Grants Hub in writing immediately.

Conflicts of interest for Australian Government staff will be handled as set out in the Australian [Public Service Code of Conduct \(Section 13\(7\)\)](#) of the [Public Service Act 1999](#). Committee members and other officials including the decision maker must also declare any conflicts of interest.

We publish our conflict of interest policy on the [Community Grants Hub](#) website.

13.3 Privacy

We treat your personal information according to the [Privacy Act 1988](#) and the [Australian Privacy Principles](#). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- who we give your personal information to.

Your personal information can only be disclosed to someone else for the primary purpose for which it was collected, unless an exemption applies.

The Australian Government may also use and give out information about the grant applicant and grant recipients under this grant opportunity in any other Australian Government business or

function. This includes disclosing grant information on GrantConnect as required for reporting purposes and giving information to the Australian Taxation Office for compliance purposes.

We may share the information you give us with other Commonwealth entities for purposes including government administration, research or service delivery, according to Australian laws.

As part of your application, you declare your ability to comply with the *Privacy Act 1988* and the Australian Privacy Principles and impose the same privacy obligations on officers, employees, agents and subcontractors that you engage to assist with the activity, in respect of personal information you collect, use, store, or disclose in connection with the activity. Accordingly, you must not do anything, which if done by the Department of Education, Skills and Employment would breach an Australian Privacy Principle as defined in the Act.

13.4 Confidential information

Other than information available in the public domain, you agree not to give out to any person, other than us, any confidential information relating to the grant application and/or agreement, without our prior written approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may at any time, require you to arrange for you; or your employees, agents or subcontractors to give a written undertaking relating to nondisclosure of our confidential information in a form we consider acceptable.

We will keep any information in connection with the grant agreement confidential to the extent that it meets all of the three conditions below:

1. You clearly identify the information as confidential and explain why we should treat it as confidential.
2. The information is commercially sensitive.
3. Revealing the information would cause unreasonable harm to you or someone else.

We will not be in breach of any confidentiality agreement if the information is disclosed to:

- Commonwealth employees and contractors to help us manage the program effectively
- employees and contractors of our department so we can research, assess, monitor and analyse our programs and activities
- employees and contractors of other Commonwealth agencies for any purposes, including government administration, research or service delivery
- other Commonwealth, state, territory or local government agencies in program reports and consultations
- the Auditor-General, Ombudsman or Privacy Commissioner
- the responsible Minister or Parliamentary Secretary
- a House or a Committee of the Australian Parliament.

The grant agreement may also include any specific requirements about special categories of information collected, created or held under the grant agreement.

13.5 Freedom of information

All documents that the Australian Government has, including those about this grant opportunity, are subject to the [Freedom of Information Act 1982](#) (FOI Act).

The purpose of the FOI Act gives people the ability to get information held by the Australian Government and its organisations. Under the FOI Act, people can ask for documents the Australian Government has. People may not be able to get these documents if these documents need to protect essential public interests and private and business affairs of persons who the information relates to.

All Freedom of Information requests must be referred to the Freedom of Information Coordinator in writing.

By mail: Freedom of Information Team
 Government and Executive Services Branch
 Department of Social Services (DSS)
 GPO Box 9820
 Canberra ACT 2601

By email: foi@dss.gov.au

14. Glossary

Term	Definition
accountable authority	see subsection 12(2) of the Public Governance, Performance and Accountability Act 2013 .
administering entity	when an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes.
assessment criteria	are the specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application rankings.
commencement date	the expected start date for the grant activity.
Commonwealth entity	a department of state, or a parliamentary department, or a listed entity or a body corporate established by a law of the Commonwealth. See subsections 10(1) and (2) of the PGPA Act.
Commonwealth Grants Rules and Guidelines (CGRGs)	establish the overarching Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities in relation to grants administration. Under this overarching framework, non-corporate Commonwealth entities undertake grants administration based on the mandatory requirements and key principles of grants administration.
completion date	the expected date that the grant activity must be completed and the grant spent by.
co-sponsoring entity	when two or more entities are responsible for the policy and the appropriation for outcomes associated with it.
date of effect	can be the date on which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable.
decision maker	the person who makes a decision to award a grant.
eligibility criteria	refer to the mandatory criteria which must be met to qualify for a grant. Assessment criteria may apply in addition to eligibility criteria.
Funding Arrangement Manager	the officer responsible for the ongoing management of the grantee and their compliance with the grant agreement.

Term	Definition
grant	<p>for the purposes of the CGRGs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth:</p> <ul style="list-style-type: none"> a. under which relevant money¹ or other Consolidated Revenue Fund (CRF) money² is to be paid to a grantee other than the Commonwealth b. which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
grant activity/activities	refers to the project/tasks/services that the grantee is required to undertake.
grant agreement	sets out the relationship between the parties to the agreement, and specifies the details of the grant.
GrantConnect	the Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRGs.
grant opportunity	refers to the specific grant round or process where a Commonwealth grant is made available to the potential grantee. Grant opportunities may be open or targeted, and will reflect the relevant grant selection process.
grant program	a 'program' carries its natural meaning and is intended to cover a potentially wide range of related activities aimed at achieving government policy outcomes. A grant program is a group of one or more grant opportunities under a single [entity] Portfolio Budget Statement Program.
grantee	the individual/organisation which has been selected to receive a grant.
Portfolio Budget Statement (PBS) Program	described within the entity's Portfolio Budget Statement , PBS programs each link to a single outcome and provide transparency for funding decisions. These high-level PBS programs often comprise a number of lower level, more publicly recognised programs, some of which will be grant programs. A PBS program may have more than one grant program associated with it, and each of these may have one or more grant opportunities.
selection criteria	comprise eligibility criteria and assessment criteria.

¹ Relevant money is defined in the PGPA Act. See section 8, Dictionary.

² Other CRF money is defined in the PGPA Act. See section 105, Rules in relation to other CRF money.

Term	Definition
selection process	the method used to select the potential grantee. This process may involve comparative assessment of applications or the assessment of applications against the eligibility criteria and/or the assessment criteria.
Selection Advisory Panel	provides strategic oversight, advice and recommendations to the decision maker on assessed applications from the program specific, service provider composition and service location perspectives.
value with money	<p>refers to ‘value with relevant money’ which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.</p> <p>When administering a grant opportunity, an official should consider the relevant financial and non-financial costs and benefits of each proposal including, but not limited to the:</p> <ul style="list-style-type: none"> ▪ quality of the project proposal and activities ▪ fit for purpose of the proposal in contributing to government objectives ▪ absence of a grant is likely to prevent the grantee and government’s outcomes being achieved ▪ potential grantee's relevant experience and performance history.