# Details

| **Organisation name** |  |
| --- | --- |
| **Authorised contact details** | **Name** |  | **Phone** |  |
| **Email** |  |
| **Alternate contact details** | **Name** |  | **Phone** |  |
| **Email** |  |
| **Start date** |  | **Finish date** |  |
| **Is this project time or date sensitive?** |  |

# Proposed activity

| **What activity will be completed?** | ***Detail the proposed activity to be completed?*** |
| --- | --- |
| **What are the outcomes of the proposed activity** | ***Outcomes should be specific, measurable, attainable, realistic and timely.*** |
| **How do the outcomes align with the ACACA objectives?** |  |
| **Justification for the level of funding applied for.** |  |

# Relationship to / dependency on other projects

| **Any other projects (project deliverables) upon which this project is dependent** |  |
| --- | --- |
| **Any other projects which are dependent on this project’s deliverables** |  |
| **Any projects running alongside this project that may influence its outcome** |  |

# Schedule

| **No** | **Milestone** | **Planned delivery date** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# Measure and evaluation

| **How the success of the outcomes for the proposed activity will be measured and evaluated?** |  |
| --- | --- |